

**GOURAV GUIN
MEMORIAL COLLEGE
(C-19050)**

**DR. ANUPAM PARUA
PRINCIPAL & SECRETARY**

*ANNUAL
REPORT
2022 - 23*



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GOURAV GUIN MEMORIAL COLLEGE
SATBANKURA, CHANDRAKONA ROAD, PASCHIM MEDINIPUR
PIN: 721253, E-MAIL: ggmcollege2008@gmail.com, Website: www.ggmc.ac.in

1. Brief Profile of the College

1.1. Brief History of the College

The District of Medinipur in West Bengal is a nesting place of genius. Here were born Khsudiram Basu & Matangini Hazra who inspired hundred and thousands of people to care a fig for life and smilingly sacrifices their lives for the sake of our Country's Freedom. On the other hand, here was born Pandit Iswar Chandra Vidyasagar who became a pioneer in the field of Education in a realm of ignorance and illiteracy, always being an inspiration and ideal for all of us for his innovating schemes in the area of Child Education as well as Adult Education. Despite all the facts stated above, the District of Medinipur, particularly Paschim Medinipur, has remained an Educationally Backward Area (Jangal Mahal) because of its geographical location. It is a border area adjacent to Jharkhand where also the light of knowledge and culture is no enkindled in an adequate manner. That is why it is also designated as Educationally Backward District as the Gross Enrolment Ratio in this district is much lower than the National Average. The scenario hardly argues well for an all-round and balanced development of this Educationally Backward District.

In this perspective, Gourav Guin Memorial College was established on 28th August, 2008 and she started her auspicious journey on the 1st day of September, 2008 after having received due permission from Higher Education Department of the Government of West Bengal (Dated 18th July, 2008) and also subsequently affiliated to Vidyasagar University (Dated 30th July, 2008) for the session 2008-2009 in order to meet the demands of the local people organized by an N.G.O. entitled 'Chandrakona Road Social and Human Development Society'. Gourav Guin whose name of our College commemorates was a teen-aged boy who was unfortunately died a sad, premature death in the prime of his youth. May his departed soul rest in place and inspired hundreds and thousands of young boys and girls to become true human beings in the proper sense of the term.

1.2. Mission

Our Logo portrays an open book on learner's hand which symbolises acquiring knowledge and the motto is taken from "The Upanishada", "Sa Vidya Ya Vimuktaye" which means 'that is knowledge which liberates', describes the mission of our college. Our soul become liberated from the darkness of ignorance and superstitions if we can avail of the light of knowledge. So our mission is



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to disseminate the light of knowledge among the young generation who are the future of our society and nation.

1.3. Vision

To provide quality education in the true sense of the term beyond formal, syllabus-oriented learning with an ultimate objective of preparing responsible and law-abiding citizens, inculcating among all the stakeholders of the College the sense of Corporate Citizenship and humanitarian & cultural values, providing employability to the taught, providing opportunity of harnessing talents not limited to academic aspects only and finally connecting to the society in all possible manner.

1.4. SWOC

Strengths:

- (1) The average age of the faculty is on the lower side which ensures more energy and contemporary ideas instilled in the teaching-learning process;
- (2) A good proportion of full-time teachers (about 50%) are having doctorate qualification which ensures more quality and inquisitiveness in the teaching-learning process;
- (3) A good number of full time and permanent non-teaching staff members which ensures efficient office management and administration;
- (4) Wi-Fi enabled campus for all in the College;
- (5) Consistent good result of the students;
- (6) Excellent ambiance for cultural aspects;
- (7) Good continuous internal evaluation system of the students;

Weaknesses:

- (1) Only arts faculties with five traditional Honours Departments;
- (2) Absence of own playground for outdoor sports and games;
- (3) Absence of Hostel Facilities for students and Accommodation for Staff Members who are to commute on a daily basis;
- (4) Acute shortage of funds as the College is a new one and it had to procure land and build infrastructure mainly depending upon its own source of fund;
- (5) Absence of ecosystem for innovation and incubation;
- (6) Absence of skill development courses;
- (7) Limited facilities for differently abled stakeholders of the College;
- (8) Absence of Green Audit so far.



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Opportunities:

- (1) Excellent rail and road connectivity by means of access to nearby railway station and central bus stand (both are within half kilometer distance from the College;
- (2) Supportive policy – making mechanism via presence of highly committed members in Governing Body;
- (3) Supportive approach of the local public representatives by means of provision of funds in the route of BEUP, PUP etc.;

Challenges:

- (1) Situation of the College in economically backward Jungle Mahal;
- (2) Shortage of space and infrastructure to house more departments especially in science courses;
- (3) Problems with the ownership and title of land wherein the College is now situated;
- (4) Inability to design and implement new programmes due to lack of funding, internal and external;
- (5) Lack of placement assistance;
- (6) Underdeveloped library infrastructure.

1.5. Aims and Objectives

- Inspiring the students to become ideal citizens of the nation by making them aware of their glorious culture heritage and the rights from and duties to the society.
- Offering scope for higher education to the people of walk of life irrespective of class, caste, creed or sex.
- Preparing students with an eye to future examinations to avail themselves of the job opportunities.
- Creating condition for the development of scientific attitude and environmental awareness among the students.
- Generating interest in games and sports.
- Nurturing such qualities as free thinking, innovation, discipline, fellow-feeling, patriotism, secular attitude etc.
- Integrating the Institution with the society by inculcating a sense of inter-dependence of the two.
- Building the Institution as an ideal place of learning and culture in the state as well as in the country.



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- A guide for the first-generation learners and a model for value-oriented programmes.
- Promoting General Enrolment Ratio (GER) in this Educationally Backward District.
- Introducing innovative methods of evaluation.
- Introducing Remedial Coaching for disadvantage sections of the Society.

1.6. Rules and Regulations for the Students of the College

Any person desirous of being a student of this College or any student of the College are to note the following rules and regulations of the College:

- (1) Any candidate who absents himself/herself for 30 (thirty) consecutive working days without notice from the commencement of classes, his/her name will be struck off from the register. No further correspondence will be entertained in this regard;
- (2) Regular attendance in the classes is mandatory. (The students failing to have at least 75% attendance as per university rules are debarred from appearing in end semester examinations);
- (3) The students must conform to the rules and disciplines of the College to promote peaceful academic environment in the College;
- (4) Students must show Identity Card provided by the College and hang the Identity Card around the neck during their entire stay inside the College campus;
- (5) Students must desist from ill practices / malpractices / evil practices of any sort including indulging in ragging and / or sexual harassment of any sort inside and in the immediate vicinity of the College campus;
- (6) Students must desist from consumption of tobacco of any sort or form and / or of any banned substances in any form including alcoholic liquor for human consumption inside and in the immediate vicinity of College campus;
- (7) Students will be subjected to disciplinary and / or legal action for destruction or damage of any sort caused to any property, movable or immovable, of the College or for any action or activity causing or leading to such damage or destruction;
- (8) Students must maintain discipline inside and in the immediate vicinity of the College campus all the time;
- (9) Students must pay fees and other dues including charges and fees determined by and payable to the affiliating University or other competent authorities in due time. Due time will mean time specified by the College authorities, affiliating University or any other competent authorities, as the case may be. Students are to go through



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and understand the fees structure of the College completely and in minute details. Reduction of fees and other dues at any point of time will not be the subject matter of any demand from the students;

Taking admission into and continuing with the studentship in the College will automatically bind the student to obey all the rules and regulations mentioned herein. Disobeying and / or showing or causing intention to disobey these rules and regulations and / or general rules and regulations not mentioned herein but are applicable to any academic institution will subject the student to disciplinary and / or legal actions summarily or otherwise by the College authorities.

1.7. Future Plans of the Institute

- 1) To procure clear title and ownership of the land wherein the College is situated so that no hardship in the matter of external funding appears;
- 2) To arrange for the accreditation of the institution as soon as possible so that external funding from difference sources may be brought in on a regular basis so as to tide over the crisis of financial resources;
- 3) To introduction of more combination with the existing subject;
- 4) To introduction different subjects from the science faculty so as to make the College a truly multidisciplinary in nature;
- 5) To put more emphasis on ICT - Based Modern teaching learning system, e.g., implementation of LMS in teaching - learning system, application of Google class room, Smart Class Room etc. in addition to more traditional power-point based lecture sessions and video lecture sessions;
- 6) To introduce skill-based and value -added courses;
- 7) To initiate more intensive career counselling along with career path analysis of the students for improve their employability in job market;
- 8) To upgrade extension services through already existing NSS units
- 9) To open NCC units in the College;
- 10) To organize on a more frequent basis seminars, symposia, workshops etc. for the development of teachers and students of the College;
- 11) Upgradation of Library Services in the College;
- 12) To procure land for own playground of the College;
- 13) To make arrangements for In-campus and Off- campus Green practices;
- 14) To make arrangements for more comprehensive and effective e-learning programmes;
- 15) To enhance functioning of student-centric cells;



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- 16) To explore possibilities of Industry – Academia collaboration;
- 17) To explore possibilities of Academic collaborations with neighbouring colleges may be explored;
- 18) To explore possibilities of signing MOU with different organization in the matter concerning academia and employability;
- 19) To enhance provision of facilities for differently abled stakeholders of the College;
- 20) To explore possibilities of Hostel Facilities for the students in near future.

2. Administration of the College

2.1. Governing Body of the College (w.e.f. 23/03/2022)

Prof. Anjana Mahata – President

Prof. (Dr.) Anupam Parua – Principal & Secretary

Sri Jnananjan Mondal – Nominee, Govt. of West Bengal

Sri Smriti Ranjan Dutta – Nominee, Govt. of West Bengal

Sri Barun Ghosh – Nominee, West Bengal State Council of Higher Education

Prof. Sujata Maiti – Nominee, Vidyasagar University (affiliating University)

Prof. Sushil Kumar Bera – Nominee, Vidyasagar University (affiliating University)

Dr. Sourav Pal – Teachers' Representative

Dr. Pankaj Kumar Paul – Teachers' Representative

Prof. Tinku Kumar Ghorai – Teachers' Representative

Sri Kartik Sarkar – Non-teaching Representative

2.2. Internal Quality Assurance Cell (IQAC) of the College (since dd.mm.2022)

(A) Chairperson:

Dr. Anupam Parua (Principal/HOI)

(B) Teacher Members:

(i) Dr. Tapan Hazra – Associate Professor & Head, Dept. of History;

(ii) Dr. Sourav Pal – Assistant Professor (Stage – II) & Head, Dept. of English;

(iii) Dr. Pankaj Kumar Paul – Assistant Professor (Stage – II) & Head, Dept. of Education;

(iv) Dr. Sristidhar Bera – Assistant Professor (Stage – II), Dept. of Education;

(v) Prof. Binod Chandra Soren – Assistant Professor (Stage – I) & Head, Dept. of Political Science;

(vi) Prof. Mitali Singha – Assistant Professor (Stage – I) Dept. of Bengali;

(vii) Prof. Rajesh Dey – Assistant Professor (Stage – I) Dept. of Education;



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(C) Senior Administrative Officers:

Sri Rintu Samanta – Accountant

(D) Nominee from Local Society, Students and Alumni:

- (i) Sri Jnananjan Mondal as member from Local Society
- (ii) Nominee from the Students: Vacant and would be nominated by the Principal;
- (iii) Nominee from the Alumni: Vacant and would be nominated by the Principal;

(E) Nominee from Stakeholders:

Prof. Arindam Gupta, Professor, Dept. of Commerce, Vidyasagar University;

(F) Co-ordinator:

Prof. Tinku Kumar Ghorai, Assistant Professor & Head, Dept. of Bengali.

2.3. Different Committees, Sub-Committees and Cells of the College

2.3.1. Finance Committee

Terms of Reference:

To perform all the activities as per the statue of affiliating University, i.e., Vidyasagar University and applicable customs & orders / general guidelines issued by competent concerned authorities from time to time relating to financial transactions and overall management of financial resources in any academic institutions

Convenor: Dr. Anupam Parua, Principal & DDO

Members:

- (1) Sri Jnananjan Mandal – Govt. Nominee in the Governing Body
- (2) Sri Barun Ghosh – WBSCHS Nominee in the Governing Body
- (3) Dr. Pankaj Kumar Paul - Teachers' Representative to the Governing Body
- (4) Prof. Tinku Kumar Ghorai – Teachers' Representative to the Governing Body

2.3.2. Admission Committee

Terms of Reference:

- (1) To arrange for annual online admission and counselling of students;
- (2) To co-ordinate with different agencies and authorities like online admission portal and web-site vendor, University Authorities and the like;
- (3) Supervising the verification of documents connected with students' admission;
- (4) Supervising the Registration of admitted students in VU online Registration Portal for students;
- (5) Any other matter incidental or ancillary to issues of students' admission, verification of submitted documents, registration of students and the like.



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Chairman: Prof. (Dr.) Anupam Parua, Principal

Convenor: Prof. Sk. Parvej Hossein (Coordinator – Sanskrit & HOD – Bengali w.e.f. 24/06/2023))

Members:

- (1) Dr. Tapan Hazra (HOD – History upto 17/06/2023)
Prof. Lakshmi Pramanik (HOD – History w.e.f. 18/06/2023)
- (2) Dr. Sourav Pal (HOD – English)
- (3) Dr. Pankaj Kumar Paul (HOD – Education)
- (4) Prof. Tinku Kumar Ghorai (HOD – Bengali upto 23/06/2023)
- (5) Prof. Binod Chandra Soren (HOD – Pol. Science)
- (6) Prof. Rajesh Dey (Convenor – Technology Committee as ex-officio Member)

2.3.3. Academic Committee

Terms of Reference:

- (1) To Oversee the general academic environment of the College;
- (2) To co-ordinate in respect of routines for different faculties and classes;
- (3) To Oversee the attendance of the students in their respective classes;
- (4) To promote, make and supervise e-teaching and e-learning methods (including regular use of smart class room, development of soft copies in respect of teaching-learning input and output and so on)
- (5) To make an academic calendar in compliance with the academic calendar circulated by the University from time to time;
- (6) To schedule the internal assessment tests to be taken by different departments;
- (7) To make arrangement for circulation of materials required to be circulated to students from time to time in compliance with the instructions from the Office of the Principal;
- (8) Any other matter incidental or ancillary to issues of academic environment of the College.

Chairman: Prof. (Dr.) Anupam Parua, Principal

Convenor: Dr. Tapan Hazra (HOD – History upto 17/06/2023)

Dr. Sourav Pal (HOD – English w.e.f. 18/06/2023)

Members:

- (1) Dr. Sourav Pal (HOD – English)
- (2) Dr. Pankaj Kumar Paul (HOD – Education)



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- (3) Prof. Tinku Kumar Ghorai (HOD – Bengali)
- (4) Prof. Binod Chandra Soren (HOD – Pol. Science)
- (5) Prof. Sk. Parvej Hossein (Coordinator – Sanskrit & HOD – Bengali w.e.f. 24/06/2023)

2.3.4. Library Sub-Committee

Terms of Reference:

- (1) To formulate various policies related to library functions like purchase of books, cataloguing, book lending, reading room etc.
 - (2) To propose library budget for the institute and its various departments;
 - (3) To propose library vision and strategy document;
 - (4) To maintain and upgrade library facilities;
 - (5) To promote library automation;
 - (6) To organise library awareness programmes for better utilisation of library facilities;
 - (7) To create academic material archive;
 - (8) Any other incidental or ancillary matter
-

Chairman: Dr. Anupam Parua, Principal

Convenor: Dr. Sourav Pal (HOD – English)

Members:

- (1) Dr. Tapan Hazra (HOD – History upto 17/06/2023)
Prof. Lakshmi Pramanik (HOD – History w.e.f. 18/06/2023)
- (2) Dr. Pankaj Kumar Paul (HOD – Education)
- (3) Prof. Tinku Kumar Ghorai (HOD – Bengali upto 23/06/2023)
Dr. Sk Parvej Hossein (HOD – Bengali w.e.f. 24/06/2023)
- (4) Prof. Binod Chandra Soren (HOD – Pol. Science)
- (5) Dr. Akbar Ali Shah, Dept. of History
- (6) Prof. Biswaranjan Jana, Dept. of Political Science

2.3.5. Service Book and Retirement Benefits (including e-Pension) Committee

Terms of Reference:

- (1) To look after the opening and regular updating of service book of all employees of the College;
- (2) To look after the status of availed leaves of different categories and to prepare and update Leave Account of all employees;



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- (3) To supervise the work relating to e-Pension and other terminal/retirement benefits;
 - (4) Any other incidental or ancillary matter.
-

Chairman: Prof. (Dr.) Anupam Parua, Principal

Convenor: Prof. Binod Chandra Soren

Members:

- (1) Dr. Tapan Hazra
- (2) Prof. Chinmoy Mandal
- (3) Dr. Sk. Parvej Hossein
- (4) Sri Saroj De
- (5) Sri Kartick Sarkar

2.3.6. Provident Fund Sub-Committee:

Terms of Reference:

- (1) To look after the opening and regular updating of Provident Fund of all employees of the College;
 - (2) To look after the status of Provident Fund Accumulated Balances of employees;
 - (3) To supervise the work relating to withdrawals (refundable or non-refundable) from Provident Fund Account of any employee;
 - (4) Any other incidental or ancillary matter.
-

Chairman: Dr. Anupam Parua, Principal

Convenor: Dr. Sristidhar Bera

Members:

- (1) Prof. Chinmoy Mandal
- (2) Prof. Binod Chandra Soren
- (3) Sri Rajkumar Mandal
- (4) Sri Saroj De

2.3.7. Technology Sub-Committee

Terms of Reference:

- (1) To look after the computer installation and network connectivity in different locations of the College and their maintenance;
- (2) To look after the maintenance, up-gradation (as and when required) and regular updating of the web-site of the College;



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- (3) To supervise the technology aspects of online admission of students in the College;
- (4) To supervise the CCTV installation of the College as to the regular maintenance, capturing and storage of data and the like;
- (5) To supervise the maintenance and proper functioning of the Smart Room set up of the College;
- (6) To assist in the functioning of different portals like Banglaruchchashiksha Portal, Students' Scholarships Portals, West Bengal Students' Credit Card Scheme Portal and so on;
- (7) Any other matter incidental or ancillary to the above noted terms of references.

Chairman: Dr. Anupam Parua, Principal

Convenor: Prof. Rajesh Dey

Members:

- (1) Prof. Tinku Kumar Ghorai
- (2) Dr. Suvapriya Chatterjee
- (3) Prof. Chinmoy Mandal
- (4) Prof. Sukdeb Sau
- (5) Prof. Shyampada Jana
- (6) Sri Saroj De

2.3.8. Purchase Committee

Terms of Reference:

- (1) To look after the issues relating to purchase and procurement of different items of goods and services needed by the College especially to include the followings:
 - (a) To analyse quotations submitted by prospective vendors/suppliers;
 - (b) To ensure all documentation is accurately completed;
 - (c) To ensure that the supplies/services quoted for complying with what was requested on the SR;
 - (d) Seek clarification from suppliers/service providers where necessary;
 - (e) To request technical input from relevant staff as required;
 - (f) In certain contexts, it may be appropriate for some or all members of the PC to be directly involved in the collection of quotations;
 - (g) Ensuring proportionality, transparency, accountability and fairness in the procurement process;



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- (h) Involvement in the evaluation discussion;
- (i) The PC should also be assigned a role within the supplier pre-qualification process;
- (j) and the like;
- (2) Any other matter incidental or ancillary to the above noted terms of references.

Chairman: Dr. Anupam Parua

Convenor: Dr. Tapan Hazra

Members:

- (1) Sri Smriti Ranjan Dutta – Finance Committee Representation
- (2) Dr. Sourav Pal – Technical Representation
- (3) Sri Jnananjan Mandal – Locality Representation
- (4) Dr. Pankaj Kumar Paul – General Office Representation

2.3.9. Pay-Fixation Sub-Committee

Terms of Reference:

- (1) To keep themselves well-acquainted with Government Orders and such other documents for fixation of pay of teachers and non-teaching members of the College;
- (2) To supervise the arrangement for processing of documents and taking necessary follow-up measures in connection with the fixation of pay of teachers and non-teaching members of the College;
- (3) To supervise the issues relating different financial claims of the employees like arrear claims;
- (4) Any other matter incidental or ancillary to issues of fixation of pay of the employees of the College.

Chairman: Dr. Anupam Parua, Principal

Convenor: Dr. Sourav Pal

Members:

Dr. Tapan Hazra

Prof. Tinku Kumar Ghorai

Sri Kartick Sarkar

Sri Saroj De

2.3.10. Disciplinary Committee

Chairman: Dr. Anupam Parua



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Convenor: Dr. Sourav Pal

Members:

- (1) Dr. Tapan Hazra (HOD – History)
- (2) Dr. Pankaj Kumar Paul (HOD – Education)
- (3) Prof. Tinku Kumar Ghorai (HOD – Bengali)
- (4) Prof. Saroj Mahata
- (5) Prof. Akbar Ali Shah

2.3.11. College Building Sub-Committee

Terms of Reference:

- (1) To propose construction of building projects at different sites of the College;
- (2) To supervise the execution of the building projects;
- (3) To check the progress of the building projects;
- (4) To check that all the necessary papers like engineering drawing, estimate and other relevant papers are in order and are vetted wherever necessary;
- (5) To authenticate billing as to the compliance of technical and non-monetary specifications of any project undertaken under its supervision;
- (6) To supervise regular repair & maintenance of college premises;
- (7) Any other matter incidental or ancillary to issues of different building projects of the College.

Chairman: Dr. Anupam Parua, Principal

Convenor: Dr. Tapan Hazra

Members:

- (1) Sri Jonananjan Mandal – Govt. Nominee in GB
- (2) Sri Barun Ghosh – WBSCH E Nominee in GB
- (3) Sri Smriti Ranjan Dutta - Govt. Nominee in GB
- (4) Dr. Sourav Pal – Teachers’ Representative to Governing Body
- (5) Prof. Tinku Kumar Ghorai – Teachers’ Representative to Governing Body
- (6) Dr. Pankaj Kumar Paul – Teachers’ Representative to Governing Body

2.3.12. Centre Committee (for University Examinations)/Examination Control Cell

Terms of Reference:

To perform all the activities connected with or incidental and ancillary to the conduct and holding of University Examinations (vide Vidyasagar University Circular No. VU/CE/UG/CBCS/1526/2019)



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Chairman: Dr. Anupam Parua – Principal

Convenor: Dr. Pankaj Kumar Paul

Members:

- (1) IC of Local Police Station (C. K. Road Police Station) – Ex-officio Member;
- (2) One Registered Medical Practitioner – Vacant (to be nominated by the Principal)
- (3) Prof. Tinku Kumar Ghorai – Nominated by the Principal
- (4) Prof. Chinmoy Mandal – Nominated by the Principal
- (5) Prof. Arpita Chowdhury – Nominated by the Principal
- (6) Sri Kartick Sarkar – Nominated by the Principal
- (7) Sri Biswajit Majhi – Nominated by the Principal

2.3.13. Internal Complaint Committee (Formerly known as Sexual Harassment Cell):

Terms of Reference:

- (1) To keep themselves well-acquainted of the provisions of the relevant Statutes/Acts, Rules, Regulations etc concerning the prevention and protection of women from sexual harassment in their workplace;
- (2) To suggest measures and to take active steps to provide every woman a safe and secure workplace environment irrespective of her age or employment/work status. This protection mechanism is to be considered as the right of all women working whether in the capacity of regular, temporary, adhoc, or daily wages basis, visiting any workplace or a student;
- (3) To aware women at relevant workplace of the meaning and scope of “Sexual Harassment” as given in Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013. As per the provision of this Act, ‘sexual harassment’ includes anyone or more of the following unwelcome acts or behaviour (whether directly or by implication), namely: 1. Physical contact or advances; 2. A demand or request for sexual favours; 3. Making sexually coloured remarks; 4. Showing pornography; 5. Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature;
- (4) To take necessary and urgent steps to redress or dispose of any case of sexual harassment complained of and to report to the appropriate authority in due course following the guidelines provided in the aforementioned Act or in other Acts or Statute concerning such issues;



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- (5) Creation of an empathetic attitude so that grievance can be stated in a fearless environment;
 - (6) To follow the process as to its non-biased manner of hearing, keeping the confidentiality of the parties, supporting the complainant or respondent as to their right to appeal or to seek other redressal through lodging of FIR and so on;
 - (7) Any other matter incidental or ancillary to the issues prevention of sexual harassment at workplace.
-

Chairman: Dr. Anupam Parua, Principal

Presiding Officer: Prof. Lakshmi Pramanik

Members:

- (1) Prof. Mitali Singha
- (2) Prof. Rina Mondal
- (3) Prof. Mousumi Biswas
- (4) Prof. Binod Chandra Soren
- (4) Prof. Anjana Mahata as Member from NGO/ Association

2.3.14. Grievance Redressal Cell

Terms of Reference:

- (1) To look into the academic matters such as timely issue of Mark-sheets or duplicate copy of it Transfer Certificate, Character certificate, or such other certificates;
- (2) To look into financial matters such as fee structure, payment procedure, not receiving money receipt as and when collection is made and the like;
- (3) To look into matters pertaining to certain misgivings about conditions of sanitation, preparation and quality of food in canteen or hostel, availability of adequate transport and communication facilities, victimisation of by any staff member of the College and the like;
- (4) To encourage the students to express their grievances/ problems freely and frankly without any fear of being victimised with the objective of maintain healthy student-student, student-teacher and student-staff relationships;

Chairman: Dr. Anupam Parua, Principal

Convenor: Dr. Tapan Hazra

Members:

- (1) Prof. Sk. Parvej Hossein



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- (2) Prof. Mitali Singha
- (3) Dr. Pankaj Kumar Paul
- (4) Prof. Kalipada Jana
- (5) Prof. Haradhan Kundu

2.3.15. Yoga and Meditation Centre

Prof. Sristidhar Bera (Member)
Prof. Chaitali Bag
Prof. Mousumi Biswas

2.3.16. Career Counselling Cell

Chairman: Dr. Anupam Parua, Principal

Convenor: Dr. Sourav Pal

Members:

- (1) Prof. Rajesh Dey
- (2) Prof. Mitali Singha
- (3) Dr. Suvapriya Chatterjee
- (4) Prof. Lakshmi Pramanik

2.3.17. Cultural Committee

Chairman: Dr. Anupam Parua, Principal

Convenor: Prof. Lakshmi Pramanik

Members:

- (1) Prof. Sk Parvej Hossein
- (2) Prof. Rajesh Dey
- (3) Sri Jnananjan Mondal
- (4) Sri Barun Ghosh
- (5) Prof. Arpita Chowdhury
- (6) Prof. Ajoy Kumar Mondal
- (7) Sri Saroj De
- (8) Sri Debanjan Mondal

2.3.18. Students' Scholarship Cell:

Professor-in-Charge: Prof. Chinmoy Mondal

Technical and Office Support: Sri Debanjan Mandal



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2.3.19. SC - ST Cell (w.e.f. 09/01/2023 vide Resolution Adopted in IQAC Meeting)

Terms of Reference:

- (1) To look after the maintenance of reservation policy in students' admission;
- (2) To disseminate different beneficiary schemes for SC & ST Students of the College;
- (3) To cater to the special needs of the SC & ST students with special reference to their academic upliftment;
- (4) To redress any issues concerning their rights;
- (5) Any other matter ancillary and incidental thereto and connected therewith.

Chairman: Prof. (Dr.) Anupam Parua, Principal

Convenor: Prof. Binod Chandra Soren

Members:

1. Dr. Sristidhar Bera
2. Prof. Lakshmi Pramanik
3. Prof. Mousumi Biswas
4. Sri Bulbul Bag
5. Sri Mrinmoy Bera

2.3.20. OBC Cell (w.e.f. 09/01/2023 vide Resolution Adopted in IQAC Meeting)

Terms of Reference:

- (1) To look after the maintenance of reservation policy in students' admission;
- (2) To disseminate different beneficiary schemes for OBC A & OBC B Students of the College;
- (3) To cater to the special needs of the OBC students with special reference to their academic upliftment;
- (4) To redress any issues concerning their rights;
- (5) Any other matter ancillary and incidental thereto and connected therewith.

Chairman: Prof. (Dr.) Anupam Parua, Principal

Convenor: Prof. Chinmoy Mandal

Members:

- Dr. Ajay Kumar Mandal
Prof. Saroj Mahata
Prof. Sukdeb Sau
Sri Debkumar Dey



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2.3.21. Minority Cell (w.e.f. 09/01/2023 vide Resolution Adopted in IQAC Meeting)

Terms of Reference:

- (1) To look after the maintenance of reservation policy in students' admission;
- (2) To disseminate different beneficiary schemes for Minority Students of the College;
- (3) To cater to the special needs of the Minority students with special reference to their academic upliftment;
- (4) To redress any issues concerning their rights;
- (5) Any other matter ancillary and incidental thereto and connected therewith.

Chairman: Prof. (Dr.) Anupam Parua, Principal

Convenor: Dr. Sk Parvej Hossein

Members:

Prof. Akbar Ali Sha

2.3.22. Tender Committee (w.e.f. 30/01/2023)

Terms of Reference:

To perform all the activities as per extant orders, rules, regulations, guidelines and the like issued by the Govt. of West Bengal and other relevant and competent authorities from time to time. in relation to handling of issues and procedures relating to tendering including e-tendering for purchase of different items of assets, construction of buildings and other infrastructural facilities and matters incidental to and connected with the process of tendering including e-tendering.

Convenor: Dr. Anupam Parua, Principal & DDO

Members:

1. Prof. Susil Bera – VU Nominee in the Governing Body
2. Dr. Sourav Pal – Teachers' Representative to the Governing Body
3. Dr. Pankaj Kumar Paul - Teachers' Representative to the Governing Body
4. Sri Rintu Samanta – Accountant
5. Sri Saroj De - Cashier and Head Clerk (Officiating)

2.3.23. Cine Club

Terms of Reference:

To arrange for showing or presenting before the students of different subjects cinematographic items connected, directly or indirectly, with their course content

Convenor: Dr. Anupam Parua, Principal

Members:

1. Dr. Sourav Pal – Assistant Professor & Head, Dept. of English
2. Dr. Suvapriya Chatterjee – Assistant Professor, Dept. of English



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3. Dr. Sk Parvej Hossein – Assistant Professor, Dept. of Bengali
4. Prof. Rajesh Dey – Assistant Professor, Dept. of Education
5. Sri Saroj De - Cashier and Head Clerk (Officiating)

2.4. Other Important Posts

2.4.1. Bursar – Prof. Binod Ch. Soren

2.4.2. AISHE Nodal Officer – Prof. Tinku Kumar Ghorai

2.4.3. Nodal Officer, Students' Scholarship Section – Prof. Chinmoy Mondal

2.4.4. Nodal Officer, Banglar Uchchashiksha Portal – Prof. Rajesh Dey

2.4.5. Nodal Officer, West Bengal Students' Credit Card – Prof. Rajesh Dey

2.4.6. Help Desk Officer, West Bengal Students' Credit Card – Prof. Sk Parvej Hossein

2.4.7. Nodal Person, VU Examination Form Fill up Portal – Sri Saroj De

2.4.8. SPIO under RTI Act, 2005 – Dr. Sourav Pal

2.4.9. Appellate Authority under RTI Act, 2005 – Dr. Tapan Hazra

2.4.10. Secretary, Teachers Council - Dr. Sourav Pal

2.4.11. NSS Programme Officers – Dr. Sristidhar Bera (NSS Unit – 1) & Prof. Chinmoy Mandal (NSS Unit – 2)

3. Teaching Staff of the College (Department - Wise)

3.1. Name and Current Designation of Existing Teachers (as on 30/06/2023)

Name of the Teacher	Current Designation
Dept. of Bengali	
Prof. Tinku Kumar Ghorai	Assistant Professor
Prof. Mitali Singha	Assistant Professor
Dr. Sk Parvej Hossein	Assistant Professor
Prof. Arpita Chowdhury	SACT - II
Dept. of Education	
Dr. Pankaj Kumar Paul	Assistant Professor
Dr. Sristidhar Bera	Assistant Professor
Prof. Rajesh Dey	Assistant Professor
Prof. Kalipada Jana	SACT - II
Prof. Rina Mondal	SACT - II
Dept. of English	
Dr. Sourav Pal	Assistant Professor
Dr. Suvapriya Chatterjee	Assistant Professor



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Prof. Haradhan Kundu	SACT - II
Prof. Chaitali Bag	SACT - II
Prof. Mukulika Mondal	SACT - II
Dept. of History	
Dr. Tapan Hazra	Associate Professor
Prof. Lakshmi Pramanik	Assistant Professor
Dr. Ajoy Kumar Mandal	SACT - I
Dr. Akbar Ali Shah	SACT - I
Prof. Saroj Mahata	SACT - II
Prof. Mousumi Biswas	SACT - II
Dept. of Political Science	
Prof. Binod Chandra Soren	Assistant Professor
Prof. Chinmoy Mandal	Assistant Professor
Prof. Biswaranjan Jana	SACT - II
Prof. Shyam Pada Jana	SACT - II
Dept. of Sanskrit	
Prof. Sukdeb Sau	SACT - I
Prof. Anjana Patra	SACT - I

3.2. Name and Designation of Outgoing Teachers in the Current Academic Session

None

3.3. Name and Designation of Incoming Teachers in the Current Academic Session

None

4. Non-Teaching Staff Members of the College

4.1. Name and Current Designation of Existing Non-Teaching Staff (as on 30/06/2023)

4.1.1. Full Time Non - Teaching Staff Members

Sri Saroj De - Cashier & Head Clerk (Actg.)

Sri Rintu Samanta - Accountant

Sri Kartik Sarkar - Clerk

Sri Raj Kumar Mondal - Typist



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Sri Mrinmoy Bera - Clerk
Sri Debanjan Mandal - Electrician - cum - Caretaker
Sri Prakash Kumar Marik - Guard
Sri Bulbul Bag - Peon
Sri Biswajit Majhi - Peon
Sri Deb Kumar De - Library Peon
Smt. Mallika Singha Mahapatra - Part - time Sweeper

4.1.2. Part Time Non - Teaching Staff Members

Sr. No.	Name of the Staff	Work Profile
01	Sri Rajib Bhattacharya	Library Assistant
02	Sri Sujan Kumar Bhunia	Office Assistant
03	Sri Resav Koley	Guard
04	Sri Goutam Mahata (w.e.f. December, 2022)	Night Guard
05	Sri Swapan Kisku (upto September, 2022)	Night Guard

4.2. Name and Designation of Outgoing NTS in the Current Academic Session

Swapan Kisku - Night Guard w.e.f. September, 2022

4.3. Name and Designation of Incoming NTS in the Current Academic Session

Sri Goutam Mahata - Night Guard w.e.f. December, 2022

5. Brief Description of Library Books

5.1. Description of Existing Library Books: Total number of books - 4667

5.2. Description of Library Books Purchased/Procured during the Current Academic Session - Nil

5.3. Description of Library Books Discarded/Disposed off during the Current Academic Session - Nil

Total expenditure - Nil

LIBRARY BOOKS

Sl.	Subject	No. of Books	No. of Title	Remarks
1.	Bengali	1333	NA	NA
2.	Education	1118	NA	NA



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3.	English	812	NA	NA
4.	History	827	NA	NA
5.	Political Sc.	340	NA	NA
6.	Sanskrit	219	NA	NA
7.	Others	18	NA	NA

6. Academic and Other Activities of the Teachers during the Current Academic Session

6.1. Summary of Publications in Journals, Edited Books etc.

Name of the Department	Publication in Journals	Publication in Edited Books
Bengali	01	02
Education	03	14
English	06	04
History	10	11
Political Science	01	00
Sanskrit	06	02
Total	27	33
Total Publications		60

6.2. Summary of Presentation of Papers in Seminars, workshops etc.

Name of the Department	Presentation of Papers in Seminars, Conferences etc.
Bengali	04
Education	03
English	03
History	05
Political Science	NIL
Sanskrit	03
Total	18

6.3. Summary of Attendance in Seminars, Workshops etc.

Name of the Department	Attendance in Seminars, Conferences, Workshop etc.
Bengali	02
Education	03
English	00
History	01
Political Science	01



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Sanskrit	01
Total	08

7. Financial Assistance to the Students (Scholarships)

Total number of beneficiaries under different scholarship schemes by different agencies (State Govt./Central Govt./Others) for the Financial Year 2022-23: 1356

Name of the Scholarship	Scholarship Funded by	No. of Beneficiaries
Swami Vivekananda Merit Cum Means Scholarship (SVMCM - Bikash Bhaban)	Dept. of Higher Education, Govt. of West Bengal	Fresh: 541 Renewal: 296 Total: 837
Post Matric Scholarship to SC/ST/OBC Students (OASIS)	Govt. of West Bengal	Total: 259
Kanyashree (K2)	Govt. of West Bengal	Total: 03
Talent Support Programme - TSP (Below 50% Marks in last Exam passed) Under Aikyashree	Govt. of West Bengal	Fresh: 09 Renewal: 08 Total: 17
Swami Vivekananda Merit Cum Means Scholarship (SVMCM - WBMDFC) Under Aikyashree	Govt. of West Bengal	Fresh: 89 Renewal: 20 Total: 109
Post Matric Scholarship to OBC - A (WBMDFC) Under Aikyashree	Govt. of West Bengal	Fresh: 88 Renewal: 40 Total: 128
S. R. Jindal Scholarship Scheme		NIL
Chief Minister Relief Fund (Nabanna Scholarship)		NIL
National Scholarship Portal (NSP)		Fresh: NIL Renewal: 03 Total: 03
TOTAL BENEFICIARIES		1356

8. Participation in Cultural and Sports Activities

8.1. Cultural Events / Competition (For Running Students)

Held on the occasion of Students' week during the first week of January, 2023

8.2. Cultural Events / Competition (For Alumni)

Not held



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8.3. Games & Sports

Not held

9. Different Programmes Undertaken during the Year

Sr. No.	Date	Name of the Programme	Conducting Agency (All Programmes are under the Guidance and Supervision of Internal Quality Assurance Cell, Gourav Guin Memorial College)
01	23/07/2022	Observance of Aranya Saptaha and planting of saplings	NSS Unit – 1 and NSS Unit -2 of the College in Collaboration with Students' Unit of the College with Sri Debkumar Dey, Staff Member of the College as Chief Facilitator of the Programme https://www.facebook.com/photo/?fbid=1467475543770984&set=pcb.1467476303770908
02	12/08/2022	Observance of International Youth Day	NSS Unit – 1 and NSS Unit -2 of the College in Collaboration with Students' Unit of the College https://www.facebook.com/photo/?fbid=1480898832428655&set=pcb.1480898879095317
03	15/08/2022	Observance of Independence Day of India	NSS Unit – 1 and NSS Unit -2 of the College in Collaboration with Students' Unit of the College with Prof. Anjana Mahata, President of the College as the Chief Guest & Inaugurator https://www.facebook.com/photo/?fbid=148287046231492&set=pcb.1482871418898063
04	28/08/2022	Observance of Foundation Day of the College	NSS Unit – 1 and NSS Unit -2 of the College in Collaboration with Students' Unit of the College with Sri Srikanta Mahata, Hon'ble Minister of State, Dept. of MSME & Textile, Govt. of West Bengal as the Chief Guest and Inaugurator and Prof. Anjana Mahata, President of the College as Guest of Honour



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			https://www.facebook.com/ckroadcollege/videos/564968068708763 https://www.facebook.com/photo/?fbid=1491619714689900&set=pcb.1491619898023215
05	05/09/2022	Observance of Teachers' Day and Birthday of Sarbapalli Radhakrishnan	Students' Unit of the College https://www.facebook.com/ckroadcollege/videos/448653407306565
06	29/09/2022	Observance of NSS Day	NSS Unit - 1 and NSS Unit -2 of the College with Dr. Sristidhar Bera, Programme Officer, NSS Unit - 1 and Prof. Chinmoy Mondal, Programme Officer, Unit - 2 of the College as the Joint - Organiser https://www.facebook.com/photo/?fbid=570996634825774&set=pcb.570996891492415
07	29/09/2022	Awareness Programme on 'West Bengal Students' Credit Card Scheme'	Students' Credit Card Cell of the College with Dr. Anupam Parua, Hon'ble Principal as the Mentor, Prof. Rajesh Dey, Assistant Professor, Dept. of Education & Nodal Officer, WBSCCS and Prof. Sk Parvej Hossein, Help Desk Officer, WBSCCS as the Joint - Organisers & Co-ordinators https://www.facebook.com/photo/?fbid=571011034824334&set=pcb.571012191490885
08	02/11/2023	Awareness Programme on 'West Bengal Students' Credit Card Scheme' under the 'Duare Sarkar' programme of the Govt. of West Bengal	Students' Credit Card Cell of the College with Dr. Anupam Parua, Hon'ble Principal as the Mentor, Prof. Rajesh Dey, Assistant Professor, Dept. of Education & Nodal Officer, WBSCCS and Prof. Sk Parvej Hossein, Help Desk Officer, WBSCCS as the Joint - Organisers & Co-ordinators, Ms Ananya Hait, EOMEE, Garhbeta 3 Development Block, Sri Samir Kumar Mahapatra, Shikshabandhu, Garhbeta South Circle, Sri Dilip Kumar Mukherjee,



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			Shikshabandhu, Garhbeta South Circle and Sri Kalyan Manna, BSK, Garhbeta South Circle as the Facilitator and Resource Person https://www.facebook.com/photo/?fbid=597220012203436&set=pcb.597220168870087
09	16/11/2023	Voter Awareness Programme and Seminar on 'Electoral Literacy College'	Office of the Principal, Gourav Guin Memorial College in Collaboration with Office of Block Development Officer, Garhbeta 3 Block Development Office, Paschim Medinipur https://www.facebook.com/photo/?fbid=607388057853298&set=pcb.607388217853282
10	26/11/2022	Observance of 'National Law Day' & 'Constitution Day of India' and holding of one road rally on that occasion	NSS Unit - 1 and NSS Unit -2 of the College with Prof. Anjana Mahata, President and Dr. Anupam Parua, Principal of the College as Mentors, Janab Kaji Md. Murtaza, Representative, District Legal Services Authority, Paschim Medinipur as the overall Supervisor and Sri Ankur Karmakar, Senior Advocate, Sri Jyotirmoy Ghosh, Renowned Advocate, Sri Khokan Bera, Representative, DSLA, Sri Avijit Das, DSLA and Janab Kaji Md. Fakhruddin, Representative, DSLA, Paschim Medinipur as Resource Person in the Discussion Session https://www.facebook.com/photo/?fbid=614534447138659&set=pcb.614536073805163
11		Participation of Teachers of the College in Seminar and Distribution of Bengali Short Version of Constitution of India on the occasion of	Paschimanchal Buddhijibi Samaj with Prof. Anjana Mahata, Assistant Professor, Dept. of Law, Bankura University - President, Governing Body, Gourav Guin Memorial College as the Chief Mentor and Organiser



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		National Law / Constitution Day held in Lions Club, Bankura	https://www.facebook.com/photo/?fbid=614478837144220&set=pcb.614479073810863
12	01/12/2023	Observance of International AIDS Day, HIV - AIDS Awareness Seminar and colourful road rally on the occasion	NSS Unit - 1 and NSS Unit -2 of the College in association with the Students' Unit of the College with Dr. Anupam Parua, Principal of the College as Chief Mentor and inaugurator https://www.facebook.com/photo/?fbid=617972790128158&set=pcb.617973800128057
13	22/12/2023	Departmental Seminar with Presentation of Papers by the departmental students	Dept. of Bengali with Prof. Tinku Kumar Ghorai, Assistant Professor & Head as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=635341131724657&set=pcb.635343125057790
14	23/12/2023	Departmental Seminar with Presentation of Papers by the departmental students	Dept. of Education with Dr. Pankaj Kumar Paul, Assistant Professor & Head as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=635674341691336&set=pcb.635674891691281
15	23/12/2023	Departmental Seminar with Presentation of Papers by the departmental students	Dept. of English with Dr. Sourav Pal, Assistant Professor & Head as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=635680955024008&set=pcb.635682088357228
16	23/12/2023	Departmental Seminar with Presentation of Papers by the departmental students	Dept. of History with Dr. Tapan Hazra, Associate Professor & Head as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=2437099086453847&set=pcb.1316692225760073
17	02/10/2023	Observance of Students' Week (Day 1) Inauguration	NSS Unit 1 & 2 with Dr. Anupam Parua, Hon'ble Principal & President, IQAC, Gourav Guin Memorial College inaugurating the week - long programme. Prof. Tinku Kumar Ghorai, Assistant Professor & Head, Dept. of Bengali & Co-ordinator, IQAC, Gourav Guin



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			<p>Memorial College gave the welcome address. Dr. Sourav Pal, Assistant Professor & Head, Dept. of English, Prof. Arpita Chowdhury, SACT, Dept. of Bengali, Sri Deb Kumar Dey who were in-charges of different items of cultural competition to be conducted during this week – long programme gave their respective speeches stating brief description and basic rules of their respective events / competitions. The entire week – long programme would be supervised and executed by Dr. Sristidhar Bera, Programme Officer, NSS Unit – 1 and Prof. Chinmoy Mandal, Programme Officer, NSS Unit – 2, Gourav Guin Memorial College</p> <p>https://www.facebook.com/photo/?fbid=643208504271253&set=pcb.643208934271210</p>
18	03/01/2023	Observance of Students' Week (Day 2) Extempore	<p>NSS Unit 1 & 2 under the guidance of IQAC, Gourav Guin Memorial College with Prof. Tinku Kumar Ghorai, Dept. of Bengali as Co-ordinator and Dr. Pankaj Kumar Paul, Assistant Professor, Dept. of Education, Prof. Kalipada Jana, SACT, Dept. of Education, Prof. Anjana Patra, SACT, Dept. of Sanskrit in Extempore competition. Dr. Akbar Ali Shah conducted the entire programme</p> <p>https://www.facebook.com/photo/?fbid=643885204203583&set=pcb.643885900870180</p>
19	04/10/2023	Observance of Students' Week (Day 3) Dance Competition	<p>NSS Unit 1 & 2 under the guidance of IQAC, Gourav Guin Memorial College with Dr. Suvapriya</p>



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			<p>Chatterjee, Dept. of English as Co-ordinator and Prof. Rina Mondal, SACT, Dept. of Education, Prof. Mousumi Biswas, SACT, Dept. of History, Prof. Sukdeb Sau, SACT, Dept. of Sanskrit in Dance competition. Dr. Sk Parvej Hossein conducted the entire programme</p> <p>https://www.facebook.com/ckroadcollege/videos/119090788523808 https://www.facebook.com/photo/?fbid=644388307486606&set=pcb.64438880819882</p>
20	05/01/2023	Observance of Students' Week (Day 4) (1) Singing Competition (2) Recitation Competition	<p>NSS Unit 1 & 2 under the guidance of IQAC, Gourav Guin Memorial College with Prof. Arpita Chowdhury, SACT, Dept. of Bengali as Co-ordinator of this part of the programme and Prof. Mitali Singha, Assistant Professor, Dept. of Bengali, Dr. Ajoy Kumar Mandal, SACT, Dept. of History, Sri Saroj De, Cashier of the College as Judges in Singing competition</p> <p>NSS Unit 1 & 2 under the guidance of IQAC, Gourav Guin Memorial College with Dr. Sk Parvej Hossein, Assistant Professor, Dept. of Bengali as Co-ordinator of this part of the programme and Prof. Rajesh Dey, Assistant Professor, Dept. of Education, Prof. Chinmoy Mandal, Assistant Professor, Dept. of Political Science, Prof. Haradhan Kundu and Prof. Chaitali Bag, SACT, Dept. of English of the College as Judges in Recitation competitions</p> <p>https://www.facebook.com/ckroadcollege/videos/1179735162672568 https://www.facebook.com/photo/?fbid=645158000742970&set=pcb.645158740742896 https://www.facebook.com/photo/?fbid=645137727411664&set=pcb.645138807411356</p>



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21	06/01/2023	Observance of Students' Week (Day 5) Drawing, Poster Making and Rangolee Competition	NSS Unit 1 & 2 under the guidance of IQAC, Gourav Guin Memorial College with Dr. Sourav Pal, HoD, Dept. of English as Co-ordinator of this part of the programme and Prof. Binod Chandra Soren, Assistant Professor, Dept. of Political Science, Dr. Sristidhar Bera, Assistant Professor, Dept. of Education, Prof. Lakshmi Pramanik, Assistant Professor, Dept. of History and Prof. Mukulika Mondal, SACT, Dept. of English as Judges in different competitions https://www.facebook.com/photo/?fbid=645774750681295&set=pcb.645779870680783
22	07/01/2023	Observance of Students' Week (Day 6) (1) Quiz Competition (2) Valedictory Session	NSS Unit 1 & 2 under the guidance of IQAC, Gourav Guin Memorial College with Dr. Sourav Pal, HoD, Dept. of English and Sri Koushik Hazra, External Quiz Master as the Resource Persons in the Quiz Competition https://www.facebook.com/photo/?fbid=646487297276707&set=pcb.646487780609992
23	10/01/2023	Field Survey & Study Visit in Khirai, Purba Medinipur	Dept. of Education with Dr. Pankaj Kumar Paul, Assistant Professor & Head as the Nodal Teacher
24	21/01/2023	Field Survey in Joypur Region of Bankura District	Dept. of Education with Dr. Pankaj Kumar Paul, Assistant Professor & Head, Dept. of Education as the Nodal Teacher https://www.facebook.com/photo/?fbid=655441663047937&set=pcb.655441746381262
25	23/01/2023	Observance of Birth day of Netaji Subhas Chandra Bose	Students and staff members of the College https://www.facebook.com/photo/?fbid=656790289579741&set=pcb.656790312913072
26	26/01/2023	Observance of	NSS Unit 1 and Unit 2 of the College



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		'Republic Day of India'	with Indian National Flag unfurled by Prof. Anjana Mahata, President, Governing Body, Gourav Guin Memorial College https://www.facebook.com/photo/?fbid=658666429392127&set=pcb.658666539392116
27	26/01/2023	Organisation of Saraswati Puja with Preeti Bhoj in the College	Students' Unit and Staff Members of the College https://www.facebook.com/photo/?fbid=659122199346550&set=pcb.659122489346521
28	30/01/2023 to 04/02/2023	5 Days workshop titled "Learning by Doing in Computers: Peer Training Approach" aimed at technological development of teacher of the College	Office of the Principal with Prof. Dr. Anupam Parua, Principal, Gourav Guin Memorial College as the trainer and Prof. Rajesh Dey, Assistant Professor, Dept. of Education (Member, Technology Subcommittee) and Dr. Sk Parvej Hossein, Assistant Professor, Dept. of Bengali (Member, Technology Subcommittee) as the technical support. The Programme was inaugurated by Prof. Anjana Mahata, President, Governing Body, Gourav Guin Memorial College and Prof. Susil Kumar Bera, Member (Nominated by VU, Affiliating University), Governing Body, Gourav Guin Memorial College https://www.facebook.com/photo/?fbid=665248258733944&set=pcb.665248302067273 https://www.facebook.com/photo/?fbid=663776292214474&set=pcb.66377668881103 https://www.facebook.com/photo/?fbid=663091328949637&set=pcb.663091358949634 https://www.facebook.com/photo/?fbid=662342899024480&set=pcb.662343032357800 https://www.facebook.com/photo/?fbid=661877222404381&set=pcb.66187729070997
29	21/02/2023	Observance of 'International Mother's Language' Day	Dept. of Bengali in association with Students' Unit of the College with Prof. Tinku Kumar Ghorai, HoD, Dept. of Bengali as the Nodal Teacher and Miss Sumita Ghosh, Student, Dept. of Bengali as the Co-



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			ordinator of the whole programme https://www.facebook.com/photo/?fbid=67723426420210&set=pcb.677235454201891
30	06/03/2023	Basanta Utsav	Students' Unit of the College https://www.facebook.com/photo/?fbid=685307586728011&set=pcb.685307906727979
31	11/04/2023	Special Winter Camp (Day 2) (1) Inauguration of the week-long Camp (2) Road Safety Awareness Programme	NSS Unit 1 and Unit 2 of the College with Prof. Anjana Mahata, Assistant Professor, Dept. of Law, Bankura University and President, Governing Body, Gourav Guin Memorial College as the inaugurator and ASI, Beat House, Chandrakona Road (Under Garhbeta PS) as the Resource Person in the Road Safety Awareness Programme https://www.facebook.com/photo/?fbid=687852273140209&set=pcb.687853753140061
32	12/04/2023	Special Winter Camp (Day 2) (1) Yoga in the Morning (2) Campus Cleaning Programme	NSS Unit 1 and Unit 2 of the College https://www.facebook.com/photo/?fbid=688388013086635&set=pcb.688388893086547
33	13/04/2023	Special Winter Camp (Day 3) (1) Yoga in the Morning (2) Field Visit and Sample Survey in NSS adopted villages	NSS Unit 1 and Unit 2 of the College https://www.facebook.com/photo/?fbid=688996559692447&set=pcb.688997129692390
34	14/04/2023	Special Winter Camp (Day 4) (1) Yoga in the Morning (2) Discussion Session with the topic 'Social Responsibility, Social Services and current	NSS Unit 1 and Unit 2 of the College with Dr. Sourav Pal, Assistant Professor, Dept. of English, Dr. Suvapriya Chatterjee, Assistant Professor, Dept. of English Dr. Sk Parvej Hossein, Assistant Professor, Dept. of Bengali and Prof. Kalipada Jana, SACT, Dept. of Education as



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		Trends'	Resource Person in the Discussion Session https://www.facebook.com/photo/?fbid=689524472972989&set=pcb.689525042972932
35	15/04/2023	Special Winter Camp (Day 5) (1) Yoga in the Morning (2) Health Awareness Programme (3) Career Counselling Programme (4) Discussion Session with the topic 'Social Responsibility, Social Services and current Trends'	NSS Unit 1 and Unit 2 of the College with Official from BMOH - Garhbeta 3 as the Nodal Person in the Health Awareness Programme, Sri Sourav Rana as the Nodal Person in Career Counselling Programme and Dr. Tapan Hazra, Associate Professor, Dept. of History, Dr. Ajoy Kumar Mandal, SACT, Dept. of History and Prof. Rajesh Dey, Assistant Professor, Dept. of Education as Resource Person in the Discussion Session https://www.facebook.com/photo/?fbid=690304786228291&set=pcb.690305709561532
36	16/04/2023	Special Winter Camp (Day 6) (1) Yoga in the Morning (2) Discussion Session with the topic 'Social Responsibility, Social Services and current Trends' (3) Quiz Competition	NSS Unit 1 and Unit 2 of the College with Dr. Pankaj Kumar Paul, Assistant Professor, Dept. of Education, Prof. Tinku Kumar Ghorai, Assistant Professor, Dept. of Bengali, Prof. Mitali Singha, Assistant Professor, Dept. of Bengali, Prof. Lakshmi Pramanik, Assistant Professor, Dept. of History, Prof. Rina Mondal, SACT, Dept. of Education of the College as Resource Person in the Discussion Session and Sri Debkumar Dey, Staff Member, Dr. Sk Parvej Hossein, Assistant Professor, Dept. of Bengali and Prof. Chaitali Bag, SACT, Dept. of English as the Nodal Persons in the Quiz Competition https://www.facebook.com/photo/?fbid=690921349499968&set=pcb.690921899499913



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37	17/04/2023	Special Winter Camp (Day 7) (1) Yoga in the Morning (2) Discussion Session with the topic 'Social Responsibility, Social Services and current Trends' (3) Valedictory Session and Prize Distribution Ceremony	NSS Unit 1 and Unit 2 of the College with Prof. Anjana Mahata, Assistant Professor, Dept. of Law, Bankura University and Dr. Akbar Ali Shah, SACT, Dept. of History of the College as Resource Person in the Discussion Session and Dr. Sk Parvej Hossein as the Nodal Teacher in the Valedictory and Prize Distribution Session https://www.facebook.com/photo/?fbid=691526556106114&set=pcb.691530939439009
38	22/03/2023	Anniversary Celebration of Joining of the Principal, Prof. (Dr.) Anupam Parua	Staff Members of the College https://www.facebook.com/photo/?fbid=694305735828196&set=pcb.694305752494861
39	02/04/2023 to 07/04/2023	Study Visit cum Excursion and Field Work in Daringbadi, Orissa	Dept. of Education with Dr. Pankaj Kumar Paul, Assistant Professor & Head, Dept. of Education as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=701863175072452&set=pcb.701863538405749 https://www.facebook.com/photo/?fbid=701275411797895&set=pcb.701275611797875 https://www.facebook.com/photo/?fbid=700848131840623&set=pcb.700848201840616
40	06/04/2023	Departmental Students' Seminar and Paper Presentation Workshop	Dept. of English with Dr. Sourav Pal, Assistant Professor & Head, Dept. of English as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=702844714974298&set=pcb.702844868307616
41	06/04/2023	Participation of College students in 'Duare Sarkar' Camp of Govt. of West Bengal in Dabcha Nabkola High School under Garhbeta 3 Development Block	Students' Unit of the College under the supervision of BDO, Garhbeta 3 (Chandrakona Road), Paschim Medinipur https://www.facebook.com/photo/?fbid=70284468363656&set=pcb.70284745030295
42	08/04/2023	Participation of College students in 'Duare	Students' Unit of the College under the supervision of BDO, Garhbeta 3



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		Sarkar' Camp of Govt. of West Bengal in Chandrakona Road Saradomoyee High School under Garhbeta 3 Development Block	(Chandrakona Road), Paschim Medinipur https://www.facebook.com/photo/?fbid=703343148257788&set=pcb.703343421591094
43	24/04/2023	Nababarsha Boron: 1430 - Observance of Bengali New Year's Day	Dept. of Bengali with Dr. Sk Parvej Hossein, Assistant Professor, Dept. of Bengali as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=71219447372658&set=pcb.712196104039159
44	06/05/2023	Parent - Teacher Meet	Dept. of English with Dr. Sourav Pal as the Nodal Teacher https://www.facebook.com/photo/?fbid=719251140000322&set=pcb.71925138333631
45	09/05/2023	Observance of Rabindra Jayanti	Staff Members of the College with the presence of Sri Srikanta Mahata, Hon'ble Minister of State, Dept. of Consumer Affairs, Govt. of West Bengal https://www.facebook.com/photo/?fbid=721028716489231&set=pcb.721028736489229
46	11/05/2023	Kabi Pranam - Observance of Birthday of Kabiguru Rabindranath Tagore	Dept. of Bengali with Dr. Saleha Khatun, Associate Professor, Dept. of Bengali, Midnapore College (Autonomous) as the resource person in the seminar organised in this occasion https://www.facebook.com/photo/?fbid=722223986369704&set=pcb.722227803035989
47	30/05/2023	Showing of Film named 'Sajano Bagan' directed by Manoj Mitra	Dept. of Bengali with Dr. Parvej Hossein as the Concept Designer and Prof. Rajesh Dey as the Technical Support https://www.facebook.com/photo/?fbid=733479085244194&set=pcb.733479371910832
48	05/06/2023	Observance of World Environment Day by planting of saplings and holding of webinar	NSS Units of the College with Dr. Nilay Kanti Barman, Assistant Professor, Dept. of Geography, Midnapore College (Autonomous) as



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		on 'A Journey from EGO to ECO'	the Resource Person https://www.facebook.com/photo/?fbid=737261268199309&set=pcb.737261364865966
49	06/06/2023	Certificate Course on 'Cyber Security Awareness' under PMGDISHA	Sri Debasish Ojha, CSC VLE under the PMGDISHA scheme as the Resource Person and Course Co-ordinator https://www.facebook.com/photo/?fbid=737461328179303&set=pcb.737461358179300
50	09/06/2023	Career Counselling Programme on 'সরকারি চাকরির দরকারি দিশা - নিশ্চিত ভবিষ্যতের লক্ষ্য'	Career Counselling Cell and NSS Units of the College with Dr. Sourav Pal, Convenor, Career Counselling Cell, Gourav Guin Memorial College as the Co-ordinator & Mr. Debashis Dey, Zonal Manager, RICE Education as Resource Person delivering speech and Sri Udayan Kali, Rice Education - Midnapore Branch as the facilitator of the Programme https://www.facebook.com/photo/?fbid=739531894638913&set=pcb.739532124638890
51	14/06/2023	Screening of an adaptation of Henrik Ibsen's "Ghosts" (directed by George Nicholl)	Dept. of English in Collaboration with Cine Club, Gourav Guin Memorial College with Dr. Suvapriya Chatterjee, Assistant Professor, Dept. of English as the Concept Designer and Prof. Rajesh Dey, Jt. Convenor, Technology Committee as the Technical Support in the Smart Class Room Exclusively for the students of 4 th Semester, English Honours https://www.facebook.com/photo/?fbid=742472647678171&set=pcb.742472827678153
52	16/06/2023	Farewell Ceremony of 6 th & Last Semester Students of Dept. of Bengali	Dept. of Bengali with Dr. Sk Parvej Hossein, Assistant Professor, Dept. of Bengali as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=743819120876857&set=pcb.743821124209990
53	21/06/2023	Observance of	NSS Unit – 1 & 2 of the College with



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		International Yoga Day through performance of Yoga by students, teachers and non-teaching staff members of the College	Dr. Sristidhar Bera, Programme Officer, NSS Unit - 1 as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=746189133973189&set=pcb.746191997306236
54	23/06/2023	Farewell Ceremony of 6 th & Last Semester Students of Dept. of Education	Dept. of Bengali with Prof. Rajesh Dey, Assistant Professor, Dept. of Education as the Programme Co-ordinator https://www.facebook.com/photo/?fbid=747743117151124&set=pcb.747744693817633
55		Screening of an adaptation of Kapalkundala written by Sahitya Samrat Bankim Chandra Chattopadhyay	Dept. of Bengali in Collaboration with Cine Club, Gourav Guin Memorial College with Prof. Mitali Singha as the Concept Designer and Prof. Rajesh Dey as the Technical Support in the Smart Class Room Exclusively for the students of 4 th Semester, Bengali Honours https://www.facebook.com/photo/?fbid=748834980375271&set=pcb.748835317041904
56	27/06/2023	Parent - Teacher Meet	Dept. of Bengali with Dr. Sk Parvej Hossein as the Nodal Teacher https://www.facebook.com/photo/?fbid=749420990316670&set=pcb.749421236983312

10. Institute at a Glance

10.1. Students Strength (Hons. And General Courses - 1st Semester Registration)

Dept.	2022-23	2021-22	2020-21	2019-20
	Registered	Registered	Registered	Registered
Bengali (H)	53	56	48	57
Education (H)	44	37	48	36
English (H)	50	44	39	48
History (H)	47	47	39	44
Pol. Sc. (H)	05	09	03	08
B. A. (Gen.)	605	758	556	614
Total	804	951	733	807



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10.2. Faculty Strength

Department	2022 – 23				2021 – 22				2020 – 21			
	Sanctioned		Existing		Sanctioned		Existing		Sanctioned		Existing	
	F	S	F	S	F	S	F	S	F	P	F	P
Bengali (H & G)	03	01	03	01	03	01	03	01	03	02	03	02
Education (H & G)	03	02	03	02	03	02	03	02	03	02	03	02
English (H & G)	02	03	02	03	02	03	02	03	02	04	02	04
History (H & G)	02	04	02	04	02	04	02	04	02	04	02	04
Pol. Sc. (H & G)	02	02	02	02	02	02	02	02	02	02	02	02
Sanskrit (G)	00	02	00	02	00	02	00	02	00	02	00	02
Total	12	14	12	14	12	14	12	14	12	16	12	16

F = Full Time Teacher (Assistant Professor / Associate Professor)

S = State Aided College Teacher

10.3. RESULT OF UNIVERSITY EXAMINATION

Programme Specialization	Number of Students Appeared in the Final Semester / Year Examinations	Number of Students Passed in the Final Semester / Year Examinations	Pass Percentage
Bengali (Hons)	41	41	100%
Education (Hons)	33	33	100%
English (Hons)	44	44	100%
History (Hons)	18	18	100%
Pol. Science (Hons)	06	06	100%
B. A. (Gen.)	240	239	99.58%
	382	381	99.74%



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10.4. Basic Financials (Unaudited)

A. Receipts (Major Heads)

Heads of Accounts	Amount (Rs.)
Grants from Govt. of WB (PPS)	2,51,41,605
Tuition Fees	15,25,420
Fees other than Tuition Fees	29,21,218
Collection of Fees Payable to VU	15,94,723
Bank Interest and other Receipts	1,65,244
Receipts from University	0

B. Payment (Major Heads)

Heads of Accounts	Amount (Rs.)
Pay & Allowance to Staff	2,51,38,605
Deposit of 50% of Tuition Fees to Govt. of WB	7,62,710
Payments to VU for Registration, Examinations etc.	18,23,781
Payments to Casual Staff	2,61,000
Addition to Buildings	0
Purchase of Books & Equipment	2,200
Repair & Maintenance	39,445
Misc. Exp	6,02,396



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11. Regulatory Disclosure & Compliances

11.1. Compliance under RTI, 2005

Application Received under RTI during the Academic Session: 01

Application Disposed of during the Academic Session: 01

11.2. Pending disclosure under Different Authorities: Nil

11.3. Grievances Received & Redressed during the Academic Session: 03

Dr. Anupam Parua
Principal & Secretary
Gourav Guin Memorial College
Chandrakona Road, Satbankura
Paschim Medinipur
West Bengal, India
PIN: 721253